

**DESOTO PARISH LIBRARY
BOARD OF CONTROL MEETING
Minutes
LOGANSPORT LIBRARY MEETING ROOM
November 21, 2024**

CALL TO ORDER

Margaret Dickerson called the meeting to order at 2:24 pm.

ROLL CALL

Board Members Present: Margaret Dickerson, Evelyn Brown Quinn, Katherine Freeman, Ronald Jackson, Ernel Jones, Leon W. Hunt and Nancy Spillman.

Staff Present: Delbert Terry, Bill Smith, Pam Burr

Absent: Michele Abington-Cooper

WELCOMING OF GUESTS

The Following Were Present:

Linda Foreman, Dwain Spillman, Rose Jackson, Barbara Jones, Latrisha Jackson, Michael Norton, Frances Tyler and Marian Ponthieux.

APPROVAL OF MINUTES

Ernel Jones moved to approve minutes for Regular Board Meeting held August 22, 2024, seconded by Leon W. Hunt. The motion carried unanimously. Ronald Jackson moved to approve minutes for a Special Called Meeting held on September 26, 2024, seconded by Katherine Freeman. The motion carried unanimously.

REPORT OF FINANCES

Ronald Jackson moved to approve expenditures **from August 1, 2024 to October 31, 2024**, seconded by Katherine Freeman. The motion carried unanimously. Board Members also received a copy of and reviewed the following reports: Profit & Loss Budget vs. Actual, Profit & Loss by Class, Balance Sheet.

NEW BUSINESS

Nancy Spillman made a motion to approve the 2025 Budget Proposal with a 5% salary increase to all staff. It was seconded by Leon W. Hunt. Motion carried.

Library Director Delbert R. Terry reported on a survey results for the Digitalization of History Room Collection. He reported the survey was favorable for going ahead with the project.

Nancy Spillman made a motion to submit a Request for Proposal for the Digitalization of History Room Collection seconded by Leon W. Hunt. Motion Carried.

Nancy Spillman made a motion to approve the Holiday Dates for 2025. It was seconded by Ronald Jackson. Motion carried.

ANNOUNCEMENTS

The next regular meeting of the DeSoto Parish Library board of control will be held Thursday, February 27, 2025 at 2:00 PM. The meeting will be held in the Meeting room of the Stonewall Library.

ADJOURNMENT

Nancy Spillman moved to adjourn meeting. Seconded by Ronald Jackson. Meeting ended at 2:46 PM.

Respectively submitted,

Delbert Terry
Library Director, DeSoto Parish Library