

**DESOTO PARISH LIBRARY  
BOARD OF CONTROL MEETING  
Teleconference Meeting**

# **Minutes**

**June 4, 2020**

## **CALL TO ORDER**

President Margaret Dickerson called the meeting to order at 2:00 PM. Ms. Margaret Dickerson led the group in reciting Pledge of Allegiance. Ms. Evelyn Brown Quinn led the group in Prayer.

## **ROLL CALL**

### **Present:**

Margaret Dickerson, Evelyn Brown Quinn, Leon W. Hunt, Katherine Freeman, Nancy Spillman, Ernel Jones, Ronald Jackson and Michele Abington-Cooper. Staff included Delbert Terry, Bill Smith and Pam Burr

**Absent:** NONE

## **WELCOMING OF GUESTS**

No Guest were Present

## **APPROVAL OF MINUTES**

Katherine Freeman moved to approve minutes for February 27, 2020 Regular Board Meeting as written, seconded by Nancy Spillman. The motion carried unanimously.

## **REPORT OF FINANCES**

Ron Jackson moved to approve expenditures from February 15, 2020 – May 8, 2020, seconded by Ernel Jones. Motion carried.

## NEW BUSINESS

1. Motion made by Michele Abington-Cooper to approve **Desoto Parish Library Guidebook for Moving Back into the Library**, seconded by Evelyn Brown Quinn. Motion Passed.
2. Director Terry informed Library Board of Control of plans to implement a Virtual Summer Reading Program for 2020. The virtual programs will be available on Facebook Live and YouTube.
3. Nancy Spillman made a motion to approve **Release Form for Use of Video, Photo, and Audio**. Seconded by Ronald Jackson. Motion passed.
4. The Library Board of Control considered moving security funds to Carter Federal Savings. After a brief discussion, no action taken by the board.
5. Motion was made by Michele Abington-Cooper for Director Terry to Develop a **Desoto Parish Library Response Plan to a Declared Pandemic or Building Emergency**. The plan will be presented at the August Library Board meeting. Motion was seconded by Katherine Freeman. Motion passed.
6. Motion was made by Nancy Spillman to add **Families First Coronavirus Response Act** to Employee Policy Manual. Seconded by Michele Abington-Cooper. Motion passed.
7. Motion made by Ernel Jones to make **The Enterprise** the Official Journal for Fiscal Year 2020-2021. Seconded by Ronald Jackson. Motion Passed

## ANNOUNCEMENTS

The next Library Board of Control meeting will be August 27, 2020 at 2:00 PM. If state remains in Phase 2 of current Pandemic, the Library Board of Control will meet via teleconference.

## ADJOURNMENT

Ernel Jones moved to adjourn meeting, seconded by Katherine Freeman. Motion carried. Meeting ended at 2:55 PM.

Respectively submitted,

Delbert Terry  
Library Director  
DeSoto Parish Library