

**DESOTO PARISH LIBRARY
BOARD OF CONTROL MEETING
Minutes
MANSFIELD LIBRARY MEETING ROOM
November 30, 2017**

CALL TO ORDER

President Margaret Dickerson called the meeting to order at 2:00 pm. Ms. Evelyn Brown Quinn led the group in the reciting of the Pledge of Allegiance and the Lord's Prayer.

ROLL CALL

Present:

Margaret Dickerson, Evelyn Brown Quinn, Leon W. Hunt, Katherine Freeman and Nancy Spillman. Staff included Delbert Terry, Bill Smith and Pam Burr.

Absent:

Michele Abington-Cooper, Ronald Jackson and Ernel Jones.

WELCOMING OF GUESTS

The Following Were Present:

Doris Ross, Mansfield Library Branch manager; Tammy Overton, Stonewall Branch Manager; Sarah Abraham-Crump, Pelican Branch Manager; Linda Forman, Logansport Branch Manager; and Frances Tyler.

APPROVAL OF MINUTES

1. October 26, 2017 | Board Meeting Minutes

Evelyn Brown Quinn moved to approve October 26, 2017 minutes as written, seconded by Leon W. Hunt. The motion carried unanimously.

FINANCIAL REPORT

1. Consider Approval of Expenditures from October 14, 2017 – November 10, 2017.

Leon W. Hunt moved to approve expenditures, seconded by Nancy Spillman. Motion carried.

2. Financial Update

OLD BUSINESS

NEW BUSINESS

1. Consider Approval for 2018 Budget Proposal

Leon W. Hunt moved to approve the 2018 budget, seconded by Evelyn Brown Quinn. Motion carried.

2. Consider Approval for 2018 Holiday Dates

Katherine Freeman moved to approve 2018 Holiday Dates, seconded by Nancy Spillman. Motion carried.

3. Consider Approval for Capital Asset Policy

Leon W. Hunt moved to approve the Capital Asset Policy, seconded by Katherine Freeman. Motion carried.

4. Consider Approval for Cash Collections/Deposits Policy

Katherine Freeman moved to approve the Cash Collections/Deposits Policy, seconded by Leon W. Hunt. Motion carried.

DETERMINE NEXT MEETING DATE

The Board decided to schedule the next regular board meeting date for February 22 at 2:00 PM. The meeting will be held in the Administrative Wing Conference room of the Mansfield Library.

ADJOURNMENT

Katherine Freeman moved to adjourn meeting, seconded by Leon W. Hunt. Motion carried.

Respectively submitted,

Delbert Terry
Library Director
DeSoto Parish Library