

**DESOTO PARISH LIBRARY
BOARD OF CONTROL MEETING
MANSFIELD LIBRARY MEETING ROOM
August 25, 2016**

President Margaret Dickerson called the meeting to order at 2:06 pm. Ms. Evelyn Quinn led the group in the reciting of the Pledge of Allegiance and the Lord's Prayer.

ROLL CALL

Present: Margaret Dickerson, Evelyn Brown Quinn, Katherine Freeman, Leon W. Hunt, Mary Nesbitt and Ronald Jackson. Staff included Delbert Terry, Bill Smith and Pam Burr.

Absent: Ernel Jones and Michele Abington-Cooper.

WELCOMING OF GUESTS

The following were present: Doris Ross, Mansfield Library Branch manager; Tammy Overton, Stonewall Branch Manager; Sarah Abraham-Crump, Pelican Branch Manager, Barbara Jones and Hugh Joyner.

APPROVAL OF MINUTES

1. Consider approval of minutes for the June 23, 2016 meeting

Change #1: Page 1, under heading "Welcoming Guest" change Olga Miller to Olga Jones

Change #2: Page 3, 3rd paragraph the word "documented" changed to "document."

Katherine Freeman moved to accept the minutes with changes, seconded by Leon W. Hunt. The motion carried unanimously.

FINANCIAL REPORT

1. Consider approval of the expenditures from June 11, 2016 through August 19, 2016.

Evelyn Brown Quinn, seconded by Katherine Freeman, moved to approve the expenditures as presented. The motion carried unanimously.

2. Financial Update

The financial reports for June 11 2016 through August 19, 2016 were examined. Mr. Jackson instructed Mr. Terry and Mr. Smith to explore expending trends and then develop a reduction plan for expenditures to present to the Library Board in September.

OLD BUSINESS

1. Consider Exterior a Price Increase for Sign @ Pelican Branch

At June board meeting funds were approved to purchase of a sign for the Pelican branch to not exceed \$5,000. Quotes were obtained and SignsNow was selected. The price for installing the sign was \$4,455.60. Branch Manager Sarah Crump and Pelican resident Mr. Joyner proposed adding a Pelican inlay to the sign. SignsNow requoted the price at \$5,466.89.

Since the new quote exceeds the \$5,000 approved by the board, Mr. Terry presented the new quote. After some discussion, Katherine Freeman motioned to accept the new quote, with the stipulation that the sales tax be removed from the quote. Without sales tax, the price will be \$5,020.21. It was seconded by Leon W. Hunt. The motion carried unanimously.

NEW BUSINESS

1. 2015 Audit Report

The 2015 Audit Report was given to each board member.

2. Logansport Branch – Buzzards on the Roof

There was discussion about a buzzard issue at the Logansport branch. Mr. Terry will keep the board informed if the issue worsens.

3. DeSoto Parish Library Food Depository for South Louisiana Flood Victims

DeSoto Parish Library and the Second Harvest Food Bank of New Orleans are working together to collect food items for the flooding victims in South Louisiana. Non-perishable food items will be collected through August 31. On Friday, September 2, Mr. Terry, along with Mr. Guy will transport all items to the food bank.

DETERMINE NEXT MEETING DATE

The Board decided to schedule the next meeting date for September 22, 2016 at 2:00 pm in the Administrative Wing Conference room of the Mansfield Library.

ADJOURNMENT

Motion to adjourn was made by Katherine Freeman and seconded by Ronald Jackson. Motion carried. Meeting ended at 2:55 PM.

Respectively submitted,

Delbert Terry, Library Director, DeSoto Parish Library