

**DESOTO PARISH LIBRARY  
BOARD OF CONTROL MEETING  
Minutes  
MANSFIELD LIBRARY MEETING ROOM  
August 23, 2018**

**CALL TO ORDER**

President Margaret Dickerson called the meeting to order at 2:03 pm. Ms. Evelyn Brown Quinn led the group in the reciting of the Pledge of Allegiance and the Lord's Prayer.

**ROLL CALL**

**Present:**

Margaret Dickerson, Evelyn Brown Quinn, Leon W. Hunt, Katherine Freeman, Ernel Jones, Michele Abington-Cooper, Ronald Jackson and Nancy Spillman. Staff included Delbert Terry, Bill Smith and Pam Burr.

**Absent:** None

**WELCOMING OF GUESTS**

**The Following Were Present:**

Doris Ross, Mansfield Library Branch Manager; Tammy Overton, Stonewall Branch Manager; Sarah Abraham-Crump, Pelican Branch Manager; Linda Forman, Logansport Branch Manager; and Frances Tyler.

**Comments:**

Doris Ross made comments about the Desoto Parish Library's policy on vacation and sick leave.

## **APPROVAL OF MINUTES**

### **May 24, 2018 | Minutes, Regular Board Meeting**

Leon W. Hunt moved to approve May 24, 2018 minutes for regular board minutes as written, seconded by Ronald Jackson. The motion carried unanimously.

## **FINANCIAL REPORT**

### **1. Consider Approval of Expenditures from May 12, 2018 – August 17, 2018**

Katherine Freeman moved to approve expenditures, seconded by Michelle Abington-Cooper. Motion carried.

### **2. Financial Update**

No action taken.

## **OLD BUSINESS**

## **NEW BUSINESS**

### **1. 2017 Audit Results – Presentation by Dees and Gardner**

The 2017 Audit results were presented by Dees and Gardner. No issues with audit. Library Board commended Mr. Terry, Mr. Smith and Ms. Pam Burr for work with financial integrity of the library.

### **2. Consider Approval for Budget Policy and Procedures**

Motion was made to approve Budget Policy and Procedures by Michelle Abington-Cooper, seconded by Leon W. Hunt. Motion carried.

### **3. Consider Approval for Missing Receipt Form**

Motion was made to approve the Missing Receipt Form by Michelle Abington-Cooper, seconded by Leon W. Hunt. Motion carried.

### **4. Strategic Plan Update**

Mr. Terry presented an update on the 2019-2023 Strategic Plan. A presentation of the plan will be given at the February 2019 Board of Control Meeting. No action required.

### **5. Desoto Parish Library Board of Control Directory**

An update to the Library Board of Control directory was needed. No action needed.

## **DETERMINE NEXT MEETING DATE**

The Board decided to schedule the public meeting for the 2019 budget for November 15 at 1:30 PM. The next regular board meeting was set for November 15 at 2:00 PM. Both meetings will be held in the Administrative Wing Conference room of the Mansfield Library.

## **ADJOURNMENT**

Evelyn Brown Quinn moved to adjourn meeting, seconded by Michelle Abington-Cooper. Motion carried.

Respectively submitted,

Delbert Terry  
Library Director  
DeSoto Parish Library